

TERMINOLOGY USED IN SCHOOLS

Abbreviations and acronyms are in capital letters.

TERM	DEFINITION
Academic Credit	Academic grades or units for a specific course. See also –Variable Credits below.
ADA	*AVERAGE DAILY ATTENDANCE, which determines revenue in most districts.
Annual	Yearly
Apportionment	For independent study, ADA generated from completed assignments.
AR	ADMINISTRATIVE RULES AND REGULATIONS or ADMINISTRATIVE REGULATIONS
Assignments	Work assigned to the students to be completed by the student by the due date.
Audit Guide	Education Code Section 14502.1 requires the Controller, in consultation with the Department of Finance, the State Department of Education, and representatives of specified organizations, to propose the content of a guide for the required annual financial and compliance audits of school districts, offices of County Offices of Education (COE), and other local educational agencies. Specific guidelines for the annual audit are given.
Audit Trail	Legally required written documents.
Asynchronous Online	Teacher-student interaction that does not occur at the same time (No set class time). Asynchronous communication is available 24 hours a day, seven days a week, allowing students and teachers to participate according to their own schedules.
BP	BOARD POLICY
CAASPP	CALIFORNIA ASSESSMENT OF STUDENT PERFORMANCE AND PROGRESS
CALPADS	California Longitudinal Pupil Achievement Data System is a longitudinal data system used to maintain individual-level data including student demographics, course data, discipline, assessments, staff assignments, and other data for state and federal reporting.
CCIS	CALIFORNIA CONSORTIUM for INDEPENDENT STUDY
CCR	CALIFORNIA CODE OF REGULATIONS
CDE	CALIFORNIA DEPARTMENT OF EDUCATION
CIF	CALIFORNIA INTERSCHOLASTIC FEDERATION
COE	COUNTY OFFICE OF EDUCATION
California State Standards	Includes standards for mathematics, ELA and NGSS. Also includes Literacy in various content areas for students in K-12. Tied to Smarter Balance Assessment.
Contemporaneous Daily Engagement Records	In addition to independent study records, charter schools must ensure that parents/students maintain records clearly identifying that the students were engaged in educational activities each school day on the school calendar.
CSBA	CALIFORNIA SCHOOL BOARDS ASSOCIATION
CSR	CLASS SIZE REDUCTION
Daily Engagement	In addition to independent study attendance records, charter schools

TERM

DEFINITION

Records	must ensure that parents/students maintain contemporaneous daily engagement records clearly identifying that the students were engaged in educational activities each school day on the school calendar.
EC	CALIFORNIA EDUCATION CODE
ESSA	The Every Student Succeeds Act (ESSA) was signed by President Obama on December 10, 2015 reauthorizing the 50-year-old Elementary and Secondary Act (ESEA), the nation's national education law and commitment to equal opportunity for all students.
FTE	FULL-TIME EQUIVALENT Any combination of full-time certificated employee and part-time certificated employee assignments that total to the amount of instructional time specified in the contract of a full-time certificated classroom teacher in the district or County Office of Education.
General Supervision	Means that the supervising teacher: <ul style="list-style-type: none"> continues the oversight of the study design, implementation plan, allocation of resources, and evaluation of student progress, and reviews the attendance (time value of the work) determination made by another certificated teacher.
IEP	INDIVIDUALIZED EDUCATION PROGRAM School officials and parents work to develop a plan to assist student success. The IEP describes the goals for a student during the school year, as well as any special support needed to help achieve them.
IS or I.S.	INDEPENDENT STUDY
LCFF	LOCAL CONTRAL FUNDING FORMULA Creates base, supplemental, and concentration grants in place of most previously existing K-12 funding streams, including revenue limits and most state categorical programs. For COEs, the LCFF creates separate funding streams for oversight activities and instructional programs.
LEA	LOCAL EDUCATIONAL AGENCY
Online Vendor Teacher	A teacher provided by an online program to support a student enrolled for a course. Teacher salary is paid by the vendor.
Other Assisting Teacher	Other assisting teachers, including highly qualified teachers, working with the supervising teacher providing instruction or assistance to the student.
P 1	Period One Attendance Report
P 2	Period Two Attendance Report
Program	A separate program of a specific school using independent study as the learning strategy consistent with the district's or County Office of Education course of study. Students are enrolled in that school not the program. See also School (I.S.) below.
SBAC	SMARTER BALANCED ASSESSMENT CONSORTIUM Is working collaboratively to develop a student assessment system aligned with a common core of academic content standards for English language arts/literacy, and mathematics. These assessments are designed to measure student progress towards college and career readiness.
SBE	STATE BOARD OF EDUCATION
School (I.S.)	Separate alternative school of choice using independent study as the learning strategy consistent with the district's or County Offices of

TERM

DEFINITION

	Education course of study.
SELPA	SPECIAL EDUCATION LOCAL PLAN AREA
SSID	Statewide Student Identifier (SSID) is a unique, non-personally identifiable student identifier that all public school students are required to have.
Subsidiary / Supplemental Agreements	If individual Subsidiary/Supplemental Agreements are used, a statement that these agreements are for specific subjects/courses and are incorporated by reference as part of the Independent Study Agreement. Must be in the Independent Study Agreement.
Supervising Teacher	The certificated teacher employed by the school district of County Offices of Education assigned as noted in the written independent study agreement, with the responsibility for coordinating, evaluating and providing general supervision of the student. There may be only one supervising teacher for each student. Other teachers are considered --Other Assisting Teachers.
Supplemental Instruction	Must be in addition to the student’s regular course load. Examples are: <ul style="list-style-type: none"> • for an alternative school using independent study—summer school. • for an independent study program of a comprehensive school—during the summer, before or after the school day, or during a holiday or vacation period.
Synchronous Online	Students and the teacher are online at the same time for class sessions.
Variable Credit	In alternative and adult schools, students may earn partial credit within a period of time or semester.
Work Product	Results from a student’s efforts and actions to complete or perform the assignment given and which is evaluated by a certificated teacher for ADA.